

NIAGARA FRONTIER TRANSPORTATION AUTHORITY

BOARD MEETING

JUNE 23, 2022

Transcript of Video Recording
of Proceedings held at NIAGARA FRONTIER TRANSPORTATION
AUTHORITY, 181 Ellicott Street, Buffalo New York,
STENOGRAPHICALLY TRANSCRIBED BY LARA K. SENIW, NOTARY PUBLIC.

1 MEMBERS IN THE BOARDROOM:

2 Michael Hughes, Chair
3 Commissioner Anthony Baynes
4 Commissioner Mark Blue
5 Commissioner Adam Perry
6 Commissioner Jennifer Persico
7 Commissioner Stephen Tucker

8 OFFICERS IN THE BOARDROOM:

9 Kimberley Minkel, Executive Director
10 John Cox, Chief Financial Officer

11 STAFF IN THE BOARDROOM:

12 Vicky-Marie Brunette, Deputy General Counsel
13 Christine D'Aloise, Director, Risk Management and Special Projects
14 Patrick Dalton, Director, Internal Audit and Corporate Compliance
15 Steve Duquette, Chief Information Officer
16 John Fenz, Counsel
17 Tom George, Vice President, Operations
18 Darren Kempner, Director, Government Relations and Development
19 James Morrell, Director, Public Transit
20 Karen Novo, Vice President of Human Resources and Talent Management
21 Brian Patterson, Chief of Police
22 Mark Pereira, Manager, Procurement
23 John Schaefer, Vice President Engineering and Facilities Management
24 Helen Tederous, Director, Public Affairs
25 Lee Weitz, Director, Aviation

26 MEMBERS ON THE PHONE:

27 Commissioner Joan Aul, Treasurer
28 Commissioner Margo Downey

29 OFFICERS ABSENT:

30 David State, General Counsel

31 CHAIR HUGHES:

Welcome, Everybody. Welcome to the June 2020

32 Regular Board Meeting of the NFTA. With that, we will call to order. We
33 do have, with the Governor's Executive Order, we do have Members on the
34 phone as well as in person so with that, I will ask Vicky to call the
35 roll.

36 MS. BRUNETTE:

The roll call for attendance. So, Commissioner

37 Ansari? Commissioner Aul?

38 COMMISSIONER AUL:

I'm here Vicky.

39 MS. BRUNETTE:

Commissioner Baynes?

40 COMMISSIONER BAYNES:

Here.

1 MS. BRUNETTE: Commissioner Blue?

2 COMMISSIONER BLUE: Here.

3 MS. BRUNETTE: Commissioner Hicks? Chair Hughes?

4 CHAIR HUGHES: Here.

5 MS. BRUNETTE: Commissioner Perry?

6 COMMISSIONER PERRY: Here.

7 MS. BRUNETTE: Commissioner Persico?

8 COMMISSIONER PERSICO: Here.

9 MS. BRUNETTE: Commissioner Tucker?

10 COMMISSIONER TUCKER: Here.

11 MS. BRUNETTE: And Commissioner Downey?

12 MS. SENIW: Looks like she jumped off and then jumped back
13 in. Hang on. Sorry about that.

14 MS. BRUNETTE: Commissioner Downey?

15 MS. MINKEL: Hey Margo?

16 MS. BRUNETTE: Commissioner, I think you are on mute?

17 COMMISSIONER DOWNEY: Yes, I'm here Kim.

18 MS. MINKEL: OK, thanks Margo.

19 MS. BRUNETTE: And Commissioner Wilcox? We do have a quorum.

20 CHAIR HUGHES: OK. Thank you. Before we do the minutes, I do
21 want to stop and recognize Sister Denise, our former Chair, thank her
22 for her service and her work in making sure there was a smooth
23 transition to the Chair spot for myself. So, thank you to Sister
24 Denise. With that I'll entertain a motion for the approval of minutes.

25 COMMISSIONER PERSICO: So moved.

26 COMMISSIONER BLUE: Second move.

27 CHAIR HUGHES: Commissioner Persico. Reverend Blue. Do we feel
28 like we want to do a roll call?

1 MS. BRUNETTE: Roll call vote. Commissioner Aul?

2 COMMISSIONER AUL: Yes.

3 MS. BRUNETTE: Commissioner Baynes?

4 COMMISSIONER BAYNES: Yes.

5 MS. BRUNETTE: Commissioner Blue?

6 COMMISSIONER BLUE: Yes.

7 MS. BRUNETTE: Chair Hughes?

8 CHAIR HUGHES: Yes.

9 MS. BRUNETTE: Commissioner Perry?

10 COMMISSIONER PERRY: Aye.

11 MS. BRUNETTE: Commissioner Persico?

12 COMMISSIONER PERSICO: Yes.

13 MS. BRUNETTE: And Commissioner Tucker?

14 COMMISSIONER TUCKER: Yes.

15 CHAIR HUGHES: Motion is approved?

16 MS. BRUNETTE: Motion is approved.

17 CHAIR HUGHES: Thank you. Moving on. Executive Director's

18 report.

19 MS. MINKEL: Thank you Chairman. A couple of things for the

20 Board. So, for those of you who missed the Audit, Governance and

21 Finance Committee report, I just wanted to highlight and recognize

22 Staff. This is the first time in the history of the organization since

23 we've been recording, which goes back to the nineties, we did not have

24 a single recordable accident. We are a high hazard industry and so,

25 that is absolutely remarkable. So, I just wanted to highlight that. It

26 is something we're very proud of, and it certainly takes years of hard

27 work to get there.

28 I also wanted to mention to the Board that we

1 received our MWBE program performance report from New York State and
2 for the first and second quarter, I am pleased to report that again, we
3 received the maximum score available, that means an A+ from the state
4 as we continue to exceed our goals related to MWBE.

5 I also wanted to mention to the Board that FTA is in.
6 They're conducting a triannual review of our Metro Division. They've
7 been in for... they are doing most of their review mostly remote so it's
8 a little bit different this time. It's a very comprehensive report,
9 they look at twenty-three (23) different areas related to our Federal
10 funding. Cyber security is a new area for us this time around. We
11 expect this review to wrap up some time later next month.

12 I also wanted to let the Board Members know that on
13 July 8th, the former Joint Commission on Public Ethics, or JCOPE, will
14 transition to the new Commission on Ethics and Lobbying in Government
15 so I don't know how you say that...

16 CHAIR HUGHES: JLO?

17 MULTIPLE COMMISSIONERS: Laughter.

18 MS. MINKEL: CELG? That's the new acronym. It will have a
19 new logo and a new website going forward. If you recall, that your
20 financial disclosure forms come from ETHEL. I don't know if there will
21 be a new ETHEL...

22 MULTIPLE COMMISSIONERS: Laughter.

23 MS. MINKEL: ...or GERTRUDE. If a new one is coming out, We'll
24 let you know, but the new name is Commission on Ethics and Lobbying in
25 Government. At our Surface Committee, James Morrell mentioned that our
26 express service was reinstated on June 19th, but it was mentioned in our
27 Audit, Governance and Finance, that we continue to struggle with hiring
28 operators, mechanics, admin, engineers, you name it. We continue to

1 face hiring challenges. We also mentioned that our Adventure Bus this
2 past Saturday was a huge success - almost sixty (60) people hopped
3 onboard to go to Knox Farm - really well received in the community.

4 COMMISSIONER PERRY: Wow.

5 MS. MINKEL: So, that's been a wonderful partnership with
6 New York State Parks, Erie County Parks, and it's really a great way
7 for the community to have access to the various parks here in our
8 community. I also wanted to mention that on July 30th, we will have our
9 police physical agility testing for about 110 individuals so that
10 notice goes out tomorrow where we do the physical agility testing
11 portion.

12 COMMISSIONER BLUE: Is that for Commissioners?

13 MULTIPLE COMMISSIONERS: Laughter.

14 MS. MINKEL: Absolutely. You just need to be able to run a
15 mile in under three (3) minutes.

16 COMMISSIONER TUCKER: In under how many minutes?

17 MULTIPLE COMMISSIONERS: Laughter.

18 COMMISSIONER TUCKER: That's a world record right there. I'm good.
19 I'm good.

20 MS. MINKEL: And then the last thing, I just want to
21 recognize our new Chair on the "Healthcare Heroes" Award from Business
22 First. I know he won't mention it because he's very modest but it's
23 certainly well-deserved. It should be recognized..

24 CHAIR HUGHES: Thank you.

25 MS. MINKEL: ...so congratulations...

26 CHAIR HUGHES: Thank you.

27 MS. MINKEL: ...on that award.

28 CHAIR HUGHES: Appreciate it. Doesn't get me too far when I

1 get home to 13 Taylor Drive, but we'll take it.

2 MULTIPLE COMMISSIONERS: Laughter.

3 CHAIR HUGHES: But I'll take it while I am at work though.

4 Thank you.

5 MS. MINKEL: And that concludes my report.

6 CHAIR HUGHES: Great, thank you. Any questions for Kim? Moving
7 on to the Corporate Report. The Audit, Governance and Finance Committee
8 did meet this morning. It was highlighted by a presentation from our
9 auditors, Lumsden McCormick, with the Authority getting an unmodified
10 clean opinion, no material weakness. Kim or John, I don't know if you
11 want to talk or mention anything about the audit or the process?

12 MS. MINKEL: You know the only thing I want to mention and
13 just to recognize, you know, John, his Staff, Linda Sorrento, our
14 Controller, it's a lot of work putting together all of the information.
15 For the Board Members that weren't here when the auditors presented the
16 financial statements, one of the things they highlighted is we are the
17 only transportation agency that does our own financial statements. A
18 lot sub out the work and one of the very few in terms of government
19 authorities who do their own financial statements, so it's a lot of
20 work. John and his team do an excellent job. I think the fact that we
21 have another clean audit speaks to that and their good work. So, thank
22 you.

23 CHAIR HUGHES: Congratulations. Thank you. John, do you want
24 to review the financials?

25 MR. COX: Yes. Thank you, Chairman. Good afternoon,
26 Commissioners. If you refer to page eight (8) are the May month to date
27 numbers as well as page ten (10) will be the year-to-date numbers that
28 I will touch on. For the month of May of 2022, we had a positive

1 variance to budget of a little over a million dollars and on a fiscal
2 year to date, we had a positive variance to budget of approximately
3 \$1.97 million. Total operating revenues and assistance were above
4 budget by \$782,000.00 or 3.3% and above \$1.4 million or 3% on a year-
5 to-date basis. And this is primarily due to higher Metro passenger
6 fares because of increased ridership, higher Erie County sales tax,
7 higher mortgage tax, higher revenues in parking at the airports and
8 also higher state transit operating assistance and that's due to an
9 enacted state budget which was an increase over the executive budget
10 which works out to about \$500,000.00 over the course of the budget year
11 and that was partially offset by various other miscellaneous puts and
12 gets. Total operating expenses were below budget by \$288,000.00 or 1.6%
13 for the month of May and \$639,000.00 or 1.8% on a fiscal year to date
14 basis and that's primarily driven by lower personnel services, lower
15 insurance and injuries, safety and security and general business
16 expenses which were partially offset by higher transit fuel, power,
17 utilities and various other puts and gets. Unless there are any
18 questions, that concludes the consolidated financial report.

19 CHAIR HUGHES: Any questions for John Cox? Hearing none, we
20 have eight (8) Corporate Resolutions for your consideration. I'll ask
21 Kim to review them.

22 MS. MINKEL: Thank you. The first one is on page sixteen
23 (16). This is the approval of the financial statements for fiscal year
24 ending March 31st of 2022. We did have earlier today the outside
25 auditors from Lumsden and McCormick, Sara Dayton and Seth Hennard, who
26 presented the audit. It's a clean audit. Materially, they did not have
27 any findings. The financial statements will be uploaded, once the Board
28 approves them, into the PARIS reporting system.

1 Skipping ahead to page seventy-two (72), Staff is
2 looking for an authorization for an agreement with Crowe. This is for
3 accounting-based software. This is to help us with next year's
4 financial statements as the new pronouncements GASB 87 and GASB 96 will
5 be required going forward. The agreement is for a five-year period,
6 with us having the right to renew for two (2) additional one (1) year
7 terms. The estimated cost for this service for the five-year term is
8 \$103,580.00. As was explained earlier, the new GASB pronouncements have
9 to do with how you record and book leases, property leases going
10 forward. We did go out with an RFP for this work. Six (6) proposals
11 were received, five (5) which were considered responsive and evaluated.
12 Crowe was the lowest cost and as you can imagine, since this is a new
13 pronouncement, this is new for everyone out in the industry.

14 COMMISSIONER BLUE: On that one, we're following the MWBE
15 guidelines, on those, on this particular agency as far as the
16 requirements for this resolution?

17 MS. MINKEL: We, as part of qualifications and experience,
18 we always ask to see their qualifications. We did not put a, Mark,
19 correct me, we did not have a percentage requirement for this?

20 MR. PEREIRA: We did not.

21 MS. MINKEL: Because it's very specialized work and so
22 that's why, it was, it hasn't been done before and it's hard for us to
23 determine who in the market can do it. So, we have to determine who can
24 do it, then we set the goals going forward. Since this is new, that no
25 one's been doing it, we couldn't set goals not knowing who in the
26 industry could do it.

27 COMMISSIONER BLUE: But we, because of our agency, and because of
28 what we stand for, and especially with, what we're paying particular

1 companies to do, we can make sure that any company that does business
2 with us, from any gamut, does follow those guidelines because that's
3 what we pretty much set a standard to do. So, even in the proposals,
4 Corporate Resolutions, can that language be in there so that we can
5 find out all these companies and how they stand in MWBE certifications,
6 qualifications and goals? That's the question.

7 MS. MINKEL: So, for a lot, a lot of the procurements that
8 we have, we do have that as a requirement. It gets more challenging
9 when it is very specific so for example, let's say I need someone who
10 can take radiation safety measurements. It's very technical, very
11 specific, it's hard to really canvas the market to set goals and
12 expectations as it relates to our procurement guidelines. For most
13 procurements, this is really probably, more of an exception to the
14 rule. Absolutely. Can we set expectations? We're really buying
15 software. I don't know how we measure the performance going forward. I
16 don't know that I am answering your question.

17 COMMISSIONER BLUE: OK. Any of the companies that we deal with, any
18 of the businesses that we deal with, we want to make sure, or ensure,
19 alright, in as far as in the openness and the integrity of the agency,
20 that the dollars that are being spent in companies and organizations
21 that are following our criteria. I know that in any type of
22 procurement, we want to make sure that that is being followed. We owe
23 it to the community to make sure that we are transparent in what we do
24 and the businesses that we do business with. So, it's important that we
25 make sure that's done. It's important that we make sure that it's done
26 to be open and honest because we want to set the standard on when it
27 comes out on MWBE whether it's procurement, whether it's in jobs, or an
28 organization that do business with us, we just want to make sure that

1 standard is set. And if we put it in there, those companies would meet
2 that standard, they will, they will have their application and give us
3 that information. So, we need to make sure that it's done.

4 MS. MINKEL: So, are you asking for some kind of
5 certification that they would sign off, like in this case, it's
6 software. What is it that we should... I'm not. I'm trying to test my
7 understanding.

8 COMMISSIONER BLUE: No, no. Does this company follow the standard
9 practices, especially by the state, MWBE certifications that work for
10 us, even in their development, as technical as it is, and I know you're
11 not saying this, but as technical as it is, there are minorities,
12 women-owned and women are part of this career field. So, are we doing
13 our due diligence to make sure that we're seeking organizations,
14 companies that do this kind of work because this is being done to our
15 organization which also deals with a cultural diverse community? So,
16 you're...

17 CHAIR HUGHES: You're looking to ensure there is more MWBE
18 outreach from the Authority so that other companies...

19 COMMISSIONER BLUE: Yes.

20 CHAIR HUGHES: ...smaller MWBE-types have an opportunity or
21 they're even aware there's an opportunity to bid on stuff like this?
22 You want to make sure that there is outreach, communication, things
23 like that?

24 COMMISSIONER BLUE: Absolutely.

25 MS. MINKEL: And we do tremendous outreach, I mean, that's
26 how we get the A+ rating that that we receive. We also are the only
27 agency west of Albany that does the DBE certification so we work and
28 try to help to get those businesses that currently are not certified

1 certified so that they can be able to apply, not only for jobs for us,
2 but anywhere west of Albany. We participate in different MWBE fairs
3 that the state puts on, I don't know, Mark, is there anything...?

4 COMMISSIONER BLUE: I am aware of all that, I'm aware of all that.
5 It's just that when we approve these contracts, approve these
6 procurements, are these organizations meeting that criteria that we
7 have?

8 MS. MINKEL: OK.

9 CHAIR HUGHES: What she's saying is some can, some can't and
10 there's some that are just some categories where there is just no one
11 in that category that can meet that.

12 COMMISSIONER BLUE: Right.

13 CHAIR HUGHES: And I think that it may be a conversation for
14 another day, I mean you and your team know there's just certain areas,
15 certain industries where you just can't seem to find someone who can
16 meet the MWBE components whether it's in construction or whether it's
17 in IT or what have you...

18 MS. MINKEL: Yes.

19 CHAIR HUGHES: You guys have a good sense of that.

20 MS. MINKEL: Yeah.

21 CHAIR HUGHES: That's an opportunity for the Board to help
22 communicate out, you know if you're in IT or if you're in construction,
23 or logistics, you know, there's opportunities for contracts, you know,
24 going through the NFTA website or the procurement process.

25 COMMISSIONER BLUE: And I'm not, you guys do an excellent job, but
26 even in that, just, let us, make us aware that they have met those
27 criterias or there is no one that can meet those criterias. So, in our
28 resolution, I'm just saying have another line that says that they have

1 met or is a sole source provider I mean anything that makes it
2 consistent. My sense of understanding just for...

3 MS. MINKEL: So, I don't know if this helps but for example,
4 six (6) proposals were received, five (5) were considered responsive,
5 so we have minimum requirements that they have to meet. If they do not
6 reply with what is required, then they are considered non-responsive
7 and it stops there, we do not even consider going forward with the
8 evaluation. So, maybe that helps address some of the...

9 COMMISSIONER BLUE: It helps. It helps address it. Just put
10 in here whether they were, they met that criteria, or not. So...

11 COMMISSIONER PERSICO: Not to interject, but Reverend, if you
12 look at, are you talking about if you flip to page seventy-five (75),
13 the second resolution, where there, I think what you are saying is you
14 know "the NFTA excluded this procurement from SDVOB goals because there
15 are no New York State certified providers of this service". Are you
16 talking about just including a sentence like that...

17 COMMISSIONER BLUE: Absolutely.

18 COMMISSIONER PERSICO: ...in the prior, you know, where we say it
19 just wasn't...

20 MS. MINKEL: Got it. Thank you.

21 COMMISSIONER PERSICO: OK. Perfect. Thank you.

22 COMMISSIONER BAYNES: Thank God for the lawyer.

23 MULTIPLE COMMISSIONERS: Laughter.

24 COMMISSIONER PERSICO: Who knew you would be happy to know a
25 lawyer?

26 MS. MINKEL: Thank you. Got it.

27 CHAIR HUGHES: Thank you.

28 MS. MINKEL: OK. So, the next resolution is on page

1 seventy-five (75) is an authorization for agreement with Main Street
2 Computing. This is a four (4) year development and support agreement to
3 help us comply with New York State article 19A, certification for our
4 drivers. The development would be in year one (1), the support part of
5 the agreement would start in year two (2) and would include one (1)
6 year of licensing, hosting and maintenance, with two (2) optional years
7 of licensing, hosting and maintenance of the new system for a total
8 four (4) year cost of \$187,800.00. The established MBE, WBE, and SDVOB
9 goals were 1%, 1%, and 0% respectively and they have identified that
10 they will meet those goals and we have excluded them from the SDVOB
11 goals because there are no New York State certified providers of the
12 service. The next one on page seventy-seven (77) is an authorization
13 for agreement with Lumen Technologies. This is for our phone services.
14 This would be a three (3) year agreement. The cost for the services is
15 estimated at \$3,200.00 a month or \$115,200 of the three (3) years.
16 We're switching from a previous vendor to Lumen and the switch will
17 save us approximately \$49,000.00 over the three (3) year agreement and
18 should provide better and more reliable service.

19 The fifth (5th) resolution is a lease agreement. This is
20 with Digital Surveillance Solutions at 485 Cayuga Road. DSS has been a
21 tenant since 2017. They provide security and access control systems.
22 That's their business. They are asking for a new lease which is for
23 approximately 3,200 of Class C office space and a little over 2,300 of
24 light industrial space. The initial term will be one (1) year and they
25 will have the option of four (4) additional one (1) year options,
26 subject to our approval. Class C office space will be at \$11.85 per
27 square foot and the industrial space will be at \$8.50 for just over
28 \$57,000.00 for the year and then for subsequent years, there will be a

1 3% escalator.

2 The next resolution on page seventy-nine (79) is an
3 amendment with Reef Creations at our 247 Cayuga Road facility. Reef
4 Creation is requesting to amend its existing lease to add a little over
5 12,000 square feet at 247. The space is currently leased and occupied
6 by Glow Coral and Reef Creation is in the process of purchasing the
7 assets of Glow Coral and they wish to assume the lease going forward.
8 This amendment shall increase their current space to a total of just
9 over 8,200 square feet of light industrial space. It will align at the
10 same lease rate, and it will expire at the end of April 2024. The
11 amendment also includes a 3% annual escalator so the total amount for
12 this twenty-two (22) month lease is just over \$19,000.00. The
13 next lease amendment, this is number two (2) for You First Services at
14 485 Cayuga. You First Services used to be YSF Pharma is a Start-Up NY
15 participant. They've been a tenant since 2017. Nice to see these
16 startup companies grow and even expand. They're asking to add a little
17 over 1,800 square feet of storage space at the facility. The lease term
18 will be five (5) years starting on July 1st and expiring at the end of
19 June 2027. They would have one (1) option to renew the five (5) for
20 five (5) additional years with our approval. The initial rent rate is
21 \$4.50 per square foot or a little over \$8,100.00 for the first year and
22 it will be subject to a 3% annual escalator.

23 The next lease agreement is with GEO DATA Intelligence at
24 247 Cayuga. They are looking at requesting to lease an additional 387
25 square feet of Class C office space to add to their existing lease. The
26 term of the lease will be for ten (10) months, and it would run
27 coterminous with that existing lease that they have. They would have
28 the option to renew for one (1) additional year with our approval. The

1 initial rent rate would be \$12.50 per square foot or a little over
2 \$4,000.00 for the remaining ten (10) months and for the second year, it
3 would be subject to that 3% escalator. And those are the Corporate
4 Resolutions.

5 CHAIR HUGHES: Thank you Kim. My intention is to entertain a
6 motion for a group of all eight (8) of the resolutions unless someone
7 wants to pull any of those out? So, with that...

8 COMMISSIONER PERRY: So moved.

9 CHAIR HUGHES: So moved by Commissioner Perry.

10 COMMISSIONER BLUE: Second.

11 CHAIR HUGHES: Second by Reverend Blue. Anybody have a
12 question? Vicky, if you can call the roll?

13 MS. BRUNETTE: So, roll call vote for Corporate Resolutions
14 one (1) through eight(8). Commissioner Aul?

15 COMMISSIONER AUL: Yes.

16 MS. BRUNETTE: Commissioner Baynes?

17 COMMISSIONER BAYNES: Yes.

18 MS. BRUNETTE: Commissioner Blue?

19 COMMISSIONER BLUE: Yes.

20 MS. BRUNETTE: Chair Hughes?

21 CHAIR HUGHES: Yes.

22 MS. BRUNETTE: Commissioner Perry?

23 COMMISSIONER PERRY: Aye.

24 MS. BRUNETTE: Commissioner Persico?

25 COMMISSIONER PERSICO: Yes.

26 MS. BRUNETTE: And Commissioner Tucker?

27 COMMISSIONER TUCKER: Yes.

28 MS. BRUNETTE: The items pass.

1 CHAIR HUGHES: Thank you. Moving on to Aviation. Commissioner
2 Perry.

3 COMMISSIONER PERRY: Thank you Chairman. The Aviation Committee met
4 earlier today. I was just wondering, are we still transcribing these
5 meetings? And where are those transcripts available?

6 MS. BRUNETTE: They are on our website.

7 COMMISSIONER PERRY: And do we do them inside, like you or Vicky, or
8 one of the Commissioners types those up?

9 CHAIR HUGHES: Kim's up all night typing.

10 MULTIPLE COMMISSIONERS: Laughter.

11 COMMISSIONER PERRY: I assume we have an outside vendor? Like a
12 court reporter?

13 MS. MINKEL: Yes.

14 COMMISSIONER PERRY: Thank you. So, the Aviation Committee met
15 earlier today, and started with Mr. Schaefer and ongoing projects at
16 both Buffalo and Niagara Falls International Airport. Mr. Schaefer
17 presented an explanation of part of the bidding and material supply
18 chain process that we use at the airports. Also, noted the replacement
19 of fourteen (14) passenger boarding bridges which is now in the RFP
20 process. Those are boarding bridges that have been serving over twenty
21 (20) years. And then Mr. Weitz went through the aviation business group
22 items. The May net surplus is better than expected, on budget at both
23 Buffalo and Niagara airports. Garage revenue on a number of metrics -
24 dollars, number of cars and length of stay are continuing to improve,
25 but we still have ways to go. Aircraft are full but lower capacity in
26 carriers is a headwind in reaching pre-pandemic numbers so this is due
27 to pilots, other personnel shortages and the demand that we're seeing
28 right now. We had lots of discussion on general air service disruptions

1 and it is much worse at some airports due to a variety of factors. We
2 still see, it appears, a promise for Niagara Falls International
3 Airport to continue its recovery back to ahead of pre-pandemic levels
4 by spring. And our airports are trending, especially Buffalo Niagara is
5 trending in the same direction as most U.S. airports. Considering our
6 top-notch customer satisfaction, recent improvements to the airport and
7 the plans for future additions to services, the best is yet to come. I
8 was not meaning to quote anybody with that. At any rate, there was also
9 a discussion with the, a discussion regarding the relationship between
10 Niagara Falls International Airport and the U.S. Air Force Base and the
11 renewal of the agreement that we have. I think we always have to
12 remember that the relationship supports both the Niagara Falls
13 International Airport and the Base by sharing costs and helping to
14 justify the existence and the continuation of both facilities. Really
15 one, the case for either one is put in great jeopardy by the other, and
16 certainly the Niagara Military Affairs Council and people who support
17 the base and the many people who work there know that the presence of
18 Niagara Falls International Airport is critical in the case they make
19 to BRAC to keep that airport there and all the jobs and the massive
20 economic development impact on all of Western New York. We don't have
21 any idea what that economic development impact is, do we?

22 MS. MINKEL: We do for the Buffalo airport. It's \$1.5
23 billion on an annual basis. The last time NFIA had been done was before
24 the new terminal had been built, and that was a quarter of \$1 million.
25 At that time, Buffalo was \$1 billion. So, it's probably fair to say
26 it's a half million a year.

27 MR. WEITZ: We'll get an update on that...

28 COMMISSIONER PERRY: And the combined economic impact of the U.S.

1 Airforce Base and the Niagara Falls International Airport?

2 MR. WEITZ: OK.

3 COMMISSIONER PERRY: Do we, we have some numbers on that, don't we?

4 MS. MINKEL: Yeah, we, it's a bit dated and you're asking me
5 to remember...

6 COMMISSIONER PERRY: Let's update let's update that but we know it
7 has a significant economic impact. And I think probably the last main
8 item that we covered, well, a couple of items, the inaugural flight of
9 Sun Country at BNIA on June 9 of this year to Minneapolis and also
10 Pascal Cohen reported on his attendance at the Air Service Development
11 Conference. The 2022 Jump Start Air Service Development Conference this
12 month, earlier this month in Reno and that's part of our membership of
13 an activity of Air Service Council International. And again, we talked
14 more about the big industry challenges. Pilots are flying massive
15 overtime but there is still a great shortage of pilots causing the
16 overtime. And also mentions of the continuing efforts to develop an
17 Albany flight and the status of potential San Francisco flight. And
18 those were the items covered at the Aviation Committee.

19 CHAIR HUGHES: Any questions for Commissioner Perry? If then,
20 we will move on to the resolutions. Kim?

21 MS. MINKEL: There are four (4) resolutions that start on
22 page eighty-four (84). I am going to take the first one and the second
23 one together because they are very similar in nature, and this is for
24 an authorization for a second amendment for the car rental concessions.
25 Similar to what we've done with all of the vendors at the airport, in
26 recognition of some of the impacts that COVID has had on their
27 operation, we have negotiated where we would extend the term of the
28 agreement, keep it the same, pay us the same, but we would take it out

1 a couple of years. So, for the first one is for the Buffalo Airport,
2 and the fees and rent would remain as what they have been in the fifth
3 (5th) year of the agreement, whereby they would pay us a MAG, a Minimum
4 Annual Guarantee, or 10% of the annual gross revenues. The rental
5 office counter space would be at \$44.60 per square foot. They also pay
6 us a rental for the parking spaces that they have of \$221.90 per space
7 per month. They have 425 parking spaces at the Buffalo Airport. There
8 is a land lease for the QTA. QTA is Quick Turnaround Area, that's where
9 they do the fueling and the cleaning of the vehicles at the Buffalo
10 Airport. That would be at a rate of \$1.25 per square foot. Maintenance
11 charges totally \$75,000.00 annually and the airport will receive a
12 minimum total revenue amount of over \$14,600,000.00 for the two-year
13 extension starting on March 1st, 2023. We think this is really in our
14 best interest. We do not know where air travel is going to go going
15 forward for both sides, but this provides stable revenue and it's in
16 recognition of some of the struggles that they've had over the past two
17 (2) years. So, similarly, the second resolution, which is at NFIA, is
18 with Hertz. Their agreement is a little bit different because it's a
19 different airport. It would still be a two-year extension. There they
20 have preferential use of approximately seventy-four (74) parking
21 spaces. The monthly parking fee is \$40.00 per parking space for those
22 cars and the estimated annual revenue for the two (2) year extension
23 for NFIA would be \$110,520.00.

24 The third resolution for aviation on page eighty-seven (87)
25 is an authorization for amendment for Falcon Aviation. Currently they
26 have been leasing 240 square feet of space. They are requesting to
27 terminate the lease for that space. They have a more convenient
28 location working directly with our fixed base operator at Niagara

1 Falls. And they would continue to operate a flight school, as we talk
2 about the shortage of pilots, they want to continue to operate a flight
3 school at Niagara Falls. They use, utilize certified flight instructors
4 for the training but they also now want to expand their business to
5 operate a sightseeing business out of NFIA. So, pending FAA approval,
6 they would pick up passengers at Niagara Falls Airport, they would go
7 on airplane ride going over to Niagara Falls and the surrounding area.
8 They would pay us 3% of the gross revenues generated through the
9 operation of their sightseeing tour business in year one (1) and then
10 in future years, 5% of gross revenues. The term would be for, would
11 terminate at the end of January of 2023, but it would also have four
12 (4) one-year renewal options that would be at our discretion.

13 And the final aviation resolution. We talked about as part
14 of the discussion items' presentation, this is an authorization for a
15 joint use agreement with NFIA. It would be for a five (5) year term
16 that would expire at the end of June of 2027. As part of the agreement,
17 the delineation of responsibilities for the operation and maintenance
18 of the jointly used facilities are in that agreement. They, the
19 government, is not charged for those facilities in consideration and
20 recognition of the services that they provide to us which includes the
21 Aircraft, Rescue and Fire Fighting services at the airport and snow
22 removal. In addition, we're able to float low cost power of 2.3
23 megawatts to the military which helps them in terms of future BRAC. I
24 think I remember the number that you asked about before, Adam, but I
25 will double check. I think it's \$937,000.00. It took me awhile and I
26 want to double check that number in terms of the accuracy.

27 COMMISSIONER PERRY: \$937,000.00?

28 MS. MINKEL: Yeah. But it is significant that it is

1 almost \$1 million. And those are the resolutions.

2 CHAIR HUGHES: Great. Once again, will entertain a
3 motion to take all four (4) as a group?

4 COMMISSIONER PERSICO: So moved.

5 COMMISSIONER PERRY: Second.

6 CHAIR HUGHES: Commissioner Persico. Commissioner Perry
7 as the second. Vicky, will you call roll?

8 MS. BRUNETTE: This is the roll call vote for Aviation
9 Resolutions one (1) through four (4). Commissioner Aul?

10 COMMISSIONER AUL: Yes.

11 MS. BRUNETTE: Commissioner Baynes?

12 COMMISSIONER BAYNES: Yes.

13 MS. BRUNETTE: Commissioner Blue?

14 COMMISSIONER BLUE: Yes.

15 MS. BRUNETTE: Chair Hughes?

16 CHAIR HUGHES: Yes.

17 MS. BRUNETTE: Commissioner Perry?

18 COMMISSIONER PERRY: Aye.

19 MS. BRUNETTE: Commissioner Persico?

20 COMMISSIONER PERSICO: Yes.

21 MS. BRUNETTE: Commissioner Tucker?

22 COMMISSIONER TUCKER: Yes.

23 MS. BRUNETTE: Motion carries. The items are approved.

24 CHAIR HUGHES: OK. Thank you. Moving on to Surface
25 Transportation Committee. Met this morning. Tom George reviewed the
26 2022 Metro Performance Report. Went through some of the benchmarks
27 including ridership. Talked a little bit about how ridership is again
28 up this year. Kim is going to talk about the new bus purchases when we

1 get to the resolutions. John Schaefer gave the capital update. We liked
2 the conversation about the Freedom Wall more than the escalators.

3 MULTIPLE COMMISSIONERS: Laughter.

4 CHAIR HUGHES: So, we'll focus in on that. James Morrell gave
5 us an update on the Citizens Advisory Committee including the
6 Accessibility Advisory Committee group which is helping us out with the
7 evolution of our website. Chief Patterson gave us a public safety
8 report. And with that, we'll talk about the resolutions. Kim? Unless
9 Tom or James? Anything else you guys want to add?

10 MR. MORRELL: No. Just a briefly, the performance measures in
11 terms of increasing ridership in a post-pandemic model that we are in.
12 Ridership is up but not as high as we were pre-pandemic.

13 CHAIR HUGHES: Great. Thank you. With that we have eleven (11)
14 resolutions for your consideration.

15 MS. MINKEL: So, I just want to point out James, in starting
16 his new role, is spending money, much quicker than anyone else. Eleven
17 Resolutions!

18 MULTIPLE COMMISSIONERS: Laughter.

19 MS. MINKEL: Sorry James. I'm just teasing. The first one
20 (1) is on page ninety-one (91). Staff is looking for an agreement with
21 4th Generation Construction. This is for our Freedom Wall Walk in the
22 amount of \$734,000.00. I agree. John's presentation of this was much
23 more exciting than the escalators. We saw the renderings earlier. It's
24 a project we're very excited about. I should mention this is a project
25 in total of just over \$900,000.00 soft costs are being paid for by the
26 Authority in terms of our dedication towards the project. The establish
27 MBE, WBE, SDVOB are 25%, 5% and 2%. The 4th Generation Construction
28 identified their MBE participation as 30.8% and their WBE participation

1 as 5.4%. And they will be meeting the goal for SDVOB as well.

2 The second surface resolution is an authorization to award
3 to Horizon Masonry Restoration. This is the Year 2 option, in the
4 amount a little over \$210,000.00. This was a multi-year construction
5 contract that previously the Board had awarded. This would be Year 2.
6 As part of that agreement, this is to replace twenty-two personnel
7 doors at both our Frontier Bus Garage and our Babcock Bus Garage. I do
8 want to highlight for the Board that the cost of these door
9 replacements, like everything else, went up. The increase that Horizon
10 identified for this work is a 39.3% increase. Our Engineering group
11 pulls the Bureau of Labor Statistics Producer Price Index which is
12 showing the increase for producers actually went up 40% so it's in line
13 with the KPI index that we're recommending.

14 The third resolution is an authorization to award Schindler
15 Elevator to do, for them to do the replacement work on our University
16 Station escalators in a lump sum amount of just over \$3 million. So,
17 this would increase their total construction contract to just under \$17
18 million. As John identified earlier today, this is new work, this is
19 outside the initial scope of the project. I just want to commend John
20 and his team, because as part of the negotiation, they were able to
21 negotiate a fee for the work at the same rate that we had paid for the
22 other escalators, in spite of the fact that everything is going up.
23 Really good work and certainly want to thank them, and after we do this
24 here, this will get us out of the escalator business. We've had a lot
25 of ups and downs. Sorry.

26 CHAIR HUGHES: Pun intended, alright.

27 MS. MINKEL: So, we will finally be out of escalators. On
28 page ninety-seven (97), Staff is asking for ratification for our

1 college and university transit pass agreement with Bryant & Stratton.
2 This is for their school years '22 through the end of '26. The reason
3 this is a ratification is because they do have summer classes so
4 their '22 school year actually began this month, a couple of weeks ago.
5 We have had, as part of our CRAM pass, we've been with Bryant &
6 Stratton for a number of years as we have with ECC and Buff State. The
7 four (4) year agreement would work as follows: in year one (1), the
8 pass would be \$55.00 per semester, year two (2) \$56.65, year three (3)
9 \$58.35 and year four (4) \$60.10, with an average fee of \$57.53 for the
10 student pass over the four (4) years. The existing four (4) year
11 agreement that just expired had an average fee of \$51.44. And, we will
12 be coming to you later in August with the other CRAM passes...

13 MR. MORRELL: Buff State and ECC.

14 MS. MINKEL: ...for ECC an Buff State. The fifth resolution is
15 something that Darren Kempner mentioned as part of his report. Darren
16 is a bit modest, so I am going to explain the significance of this
17 grant to the agency. We were just awarded a federal grant of just under
18 \$6,500,000.00 for this project. So, Staff is recommending an agreement
19 with the Buffalo Niagara Medical Campus in the amount of just under the
20 grant of \$6.4 million and an additional \$638,000.00 in in kind services
21 that would be provided by the Buffalo Niagara Medical Campus to
22 complete Phase 2 - which is the Design and Phase 3 - the Deployment
23 here in Buffalo. So, what is this? This is our ability to test self-
24 driving shuttle service within Buffalo Niagara Medical Campus. So, as
25 we talk about the shortage of human capital out there, using artificial
26 intelligence and what that could mean to augment our services is really
27 important not only to the region but also to our agency and this is a
28 safe way to try it, see its success, and whether or not it makes sense

1 for future deployment in other areas. So, this is a project that we are
2 excited about, I know Darren went over it quite quickly, I don't see
3 him here...

4 CHAIR HUGHES: He's hiding over there.

5 MS. MINKEL: He's blending in with the scenery.

6 MULTIPLE COMMISSIONERS: Laughter.

7 MS. MINKEL: It's really an exciting project for our agency
8 and for the Buffalo Niagara Medical Campus. The next resolution on page
9 one hundred (100) is an authorization to procure batteries from El-Don
10 Battery Post. This is replacement batteries, up to seven hundred (700),
11 the cost not to exceed \$182,500.00. We did issue a bid. We received one
12 (1) responsive proposal. The Empire State Development has excluded this
13 procurement from MWBE requirement because there are no New York State
14 providers of these goods and similarly it's been excluded for SDVOB
15 requirements.

16 Resolution number seven (7) on page 101, Staff is looking
17 for the authorization for additional bus charging equipment though NYPA
18 through a construction contract in the amount just under \$5 million.
19 This would install the equipment that's needed to charge the next
20 resolution that I have which is to purchase fourteen (14) new battery
21 electric buses. So, the requested charging equipment would provide six
22 (6) new chargers and eighteen (18) overhead pantographs. So, with this
23 additional work, the combined equipment and this work and the previous
24 work that NYPA has done, we will have the capability of charging
25 twenty-seven (27) battery electric buses at this facility. And there's
26 still capacity to add more. We'll do so as we get more funding to buy
27 more battery electric buses going forward. So, similarly on page 103,
28 Staff is recommending that the Board authorize an agreement to purchase

1 the fourteen (14) battery electric buses from New Flyer at a cost not
2 to exceed \$15,357,503.79. Back in February of last year, the Board had
3 approved a five (5) year contract with New Flyer, giving us the option
4 to purchase more battery electric buses during the term. These buses
5 will replace buses from model year 2002, 2004 and 2005. I can't state
6 enough the incredible work that our maintenance folks do, in keeping
7 buses running. Tom talked about the useful life, James talked about the
8 useful life in terms of what we have, that we get on our buses compared
9 to what Federal Transit requires which is twelve (12) years is the
10 useful life that Federal Transit has. A 2002, we're in '22. That is a
11 twenty (20) year old bus that's still out there. So...

12 CHAIR HUGHES: And these buses, these buses are not coming
13 over night. These are taking longer and longer, these electric buses,
14 correct?

15 MS. MINKEL: Yes. Thank you very much. Yeah. Right now,
16 they're telling us late spring or early summer of next year, but I will
17 mention that the ten (10) buses that we're waiting on we were supposed
18 to get this spring, it got pushed to this summer, and now got pushed to
19 November because of supply chain issues. So, I am not really optimistic
20 that we will see them late spring, early summer, but it will be
21 wonderful if we do. For the geeks and the nerds out there, one of the
22 things I want to highlight about these buses have a special rear
23 mounted HVAC system that was specifically engineered and requested by
24 our resident engineer that includes ultraviolet A Light that kills
25 airborne pathogens. So, as we're coming out of the pandemic, it's
26 something we're still sensitive and you know there may be future
27 viruses out there and we want to do everything we can to improve air
28 quality and the air quality on the buses, so this has been incorporated

1 on these buses.

2 The 9th resolution is to purchase ten (10) diesel buses.
3 This is from Nova Bus, that are manufactured here in New York State,
4 here in Plattsburgh. The cost not to exceed \$6,265,780.20. Again, this
5 will replace model years 2002, 2004, 2005. These buses will go and be
6 housed at our Babcock Garage. We are required as part of our Title VI
7 requirements with Federal Transit, to make certain that the age of our
8 buses are equally distributed, so we needed to bring the age of our
9 fleet at Babcock. Babcock we're not geared up to do electric charging,
10 we'll be looking at it going forward, how we move it to zero-emissions
11 buses, it may be to other technology, it may be battery, but this gets
12 us to, keeps us in compliance with Title VI requirements for our bus
13 age range.

14 Surface Resolution number ten (10), we had talked last
15 month, Tom had presented, as part of a discussion item a pilot that we
16 want to do working with both Erie and Niagara Counties to address those
17 individuals who are part of the benefit lip. They are on the margin and
18 so they make too much money, they don't qualify for some of the various
19 social programs that would help with transportation. And we know next
20 to housing, transportation is the most expensive cost for everyone out
21 there. So, we anticipate working with the counties, that there will
22 probably be a participation rate of around 250 individuals from a pool
23 of over 1,500 individuals who are qualified. The cost to the Authority
24 to provide them with half fare would be about \$10,000.00 a month in
25 terms of lost fare revenue. This would be a one (1) year pilot, we
26 would review it and then decide if it would be something to do going
27 forward, if it's something that makes sense to continue.

28 CHAIR HUGHES: Kim, for those 250 people, the county

1 themselves, their social services department would notify them that
2 they are eligible and that they should proceed with this? Or would we
3 be targeting and showing them to go through their county social
4 services to sign up?

5 MS. MINKEL: James, do you want to speak to that?

6 MR. MORRELL: Sure. So, what happens is they will validate
7 those individuals and send them to us, and then we'll run them through
8 our existing reduced fare program. So, it's an easy process, they
9 already exist, and they'll send them over to us.

10 CHAIR HUGHES: OK. Thank you.

11 MS. MINKEL: And then the final resolution, is a
12 ratification of a fare waiver on routes #12 Utica, #13 Kensington, #18
13 Jefferson, #24 Genesee and this will take us through the end of July.
14 This is an extension of the fares that we waived previously for that
15 community, for those individuals who have been impacted by the tragic
16 events on May 14th. The positive impact being access to grocery stores
17 but other things, mental health counseling, grief counseling, being
18 able to connect with others in the community. This was certainly we
19 received. I should also mention this also includes the paratransit
20 community. The estimated lost fare revenue associated with this would
21 be approximately \$350,000.00. This is on top of the \$100,000.00 for the
22 previous month. So, the estimated loss in terms of revenue to the
23 Authority is just under a half a million dollars. And those are the
24 resolutions.

25 CHAIR HUGHES: Just on number eleven (11), I know we have to
26 determine the fare loss, but I think we should look at it as an
27 investment in that community, you know they are going through tough
28 times at this point.

1 MS. MINKEL: Yes. Yes. Absolutely.

2 CHAIR HUGHES: With that, we have eleven (11) resolutions that
3 we can take as a group if there is a motion.

4 COMMISSIONER BLUE: So moved.

5 COMMISSIONER PERSICO: Second.

6 CHAIR HUGHES: Motioned by Commissioner Blue. Second by
7 Commissioner Persico. Vicky, you want to call the roll please?

8 MS. BRUNETTE: So, roll call vote for Surface Resolutions one
9 (1) through eleven (11). Commissioner Aul?

10 COMMISSIONER AUL: Yes.

11 MS. BRUNETTE: Commissioner Baynes?

12 COMMISSIONER BAYNES: Yes.

13 MS. BRUNETTE: Commissioner Blue?

14 COMMISSIONER BLUE: Yes.

15 MS. BRUNETTE: Chair Hughes?

16 CHAIR HUGHES: Yes, but I am going to abstain from number five
17 (5).

18 MS. BRUNETTE: Abstain from number five (5). Commissioner
19 Perry?

20 COMMISSIONER PERRY: I'm in the affirmative on all of them except
21 for number five (5). I abstain.

22 MS. BRUNETTE: OK. Abstention noted. Commissioner Persico?

23 COMMISSIONER PERSICO: Yes.

24 MS. BRUNETTE: And Commissioner Tucker?

25 COMMISSIONER TUCKER: Yes.

26 MS. BRUNETTE: The motion carries and the items are approved.

27 CHAIR HUGHES: Thank you.

28 COMMISSIONER BAYNES: Kim, can I just ask you a question? Why did we

1 buy diesel and electric? I don't know...

2 MS. MINKEL: I'm sorry. Why did we buy diesel?

3 COMMISSIONER PERRY: Diesel and electric? Why both?

4 COMMISSIONER BAYNES: And not all electric?

5 MS. MINKEL: Yup. Yup. Electric is for our Cold Springs
6 facility that we are electrifying. Babcock is not electrified. And
7 there is a Federal Transit requirement under Title VI that requires in
8 all neighborhoods, you need to make certain that the age of the fleet
9 is around the same age, that it isn't creating a disparate impact in
10 different communities and so, there is no way for us to electrify
11 Babcock or have other zero emission buses in a time frame, when you
12 look at the age of the fleet for our Babcock facility so we recommend
13 purchasing clean diesel. One point I forgot to make, so I really
14 appreciate the question, is that there is a goal that New York State
15 has that by 2035, any purchases going forward would be for zero
16 emission buses. So, that, you know, given the life expectancy of a bus,
17 we will be meeting that goal but that's why we have it parceled out.
18 Diesel for some and electric for others.

19 COMMISSIONER BAYNES: Thank you.

20 COMMISSIONER PERRY: Clean diesel. Is that like for clean coal or
21 calorie-free chocolate?

22 MULTIPLE COMMISSIONERS: Laughter.

23 MS. MINKEL: Yeah. I understand the catalytic converter, the
24 filter on the buses is better with the clean diesel buses versus the
25 blue old diesel buses. But, still not as clean as zero emission buses.

26 COMMISSIONER PERRY: In all fairness, are they really zero
27 emissions? Because it depends on where the electricity is made.
28 Electricity is sometimes made with coal, sometimes made with petroleum

1 products, sometimes with nuclear or hydroelectric, with wind. So, it
2 really depends...

3 MS. MINKEL: And then you have the battery issues.

4 COMMISSIONER PERRY: And the battery issues... that has a huge
5 economic impact, the actual production of batteries and the disposal of
6 batteries. So, we really have to think about it holistically. So, just
7 because it is diesel, doesn't mean it's bad. That isn't what you were
8 saying, it was a good question about the mixed supply...

9 COMMISSIONER BAYNES: Thank you.

10 MULTIPLE COMMISSIONERS: Laughter.

11 COMMISSIONER PERRY: ...but batteries... great question!

12 MS. MINKEL: And so, because of that, and the concern at the
13 Babcock facility, we are looking at zero emission buses, not saying
14 necessarily electric buses but hydrogen fuel may be an option. Or...

15 COMMISSIONER PERRY: Well, like how about the Flintstones option?

16 MULTIPLE COMMISSIONERS: Laughter.

17 MS. MINKEL: That's zero emissions.

18 COMMISSIONER BAYNES: Electric buses, \$1.1 million, diesel,
19 \$600,000.00.

20 MS. MINKEL: Yeah. That's right. That's right.

21 CHAIR HUGHES: OK. General Counsel's Report?

22 MS. BRUNETTE: Thank you Chair. We have just a brief update.

23 Last month I had advised the Board we were headed to trial. Should have
24 been starting on the 21st of June. Jury selection was June 16 and 17.
25 Three (3) days before that jury selection date, we received a request
26 from Plaintiff's Counsel for an adjournment indicating his client
27 may have to go for another surgery, so the Court did grant that
28 adjournment. We just didn't want you wondering what happened with that

1 trial. So, we'll keep you apprised of any updates.

2 CHAIR HUGHES: Questions for Vicky? Is there a need for an
3 Executive Session? Kim, scheduled update?

4 MS. MINKEL: Yes. I just wanted to let the Board know that
5 there will be no Committee or Board meeting in July. Instead,
6 the meeting has been moved to August 11th. Well, I think it's already on
7 your calendar. I know Lara does a great job of reminding everyone. If
8 not, you will get a reminder that the meeting has been moved to August
9 11th. So, enjoy your July and we'll see you in August.

10 CHAIR HUGHES: Before you go Commissioners, if we can, before
11 a motion to adjourn, can we please do that in memory of Betsy Giles?
12 For those of you who may remember, prior to COVID, she was a very
13 familiar face, a regular attendee at Board Meetings. She was a Board
14 Member for the Citizens of Regional Transit who passed away in April,
15 so we thank her for her advocacy and send her family our thoughts and
16 condolences. So, with that, we'll entertain a motion to adjourn.

17 COMMISSIONER TUCKER: I'll make a motion.

18 COMMISSIONER PERSICO: Second.

19 CHAIR HUGHES: Commissioner Tucker. Commissioner Persico. With
20 that, we are done. Thank you.

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